

Application for Interment Authorisation

This form must be completed by the interment right holder or a person authorised to exercise the interment right in accordance with Section 35 of the Burial and Cremation Act 2013.

Please complete in block letters

Details of Deceased

Title _____ First Name/s _____ Gender: M F

Last Name: _____

Last Known Permanent Address _____

Suburb / town _____ State _____ Post Code _____

Date of Birth _____ Date of Death _____ Age _____

Religion (if any) _____

Minister or Celebrant performing ceremony _____

Funeral Director _____

Date of Burial or Cremation _____ Time of Burial _____

Buried With _____

Name of spouse of the deceased _____

Names of Parents of the deceased _____

Names of Children of the deceased _____

Names of sisters or Brothers of the deceased _____

Any other relevant information about the deceased that will be recorded on Council's Website for historical purposes ie pioneer to the district, served in a war, where they worked or lived. Eulogy can also be attached.

(please attach an additional page if more room is required.)

Interment Location - Please select one

A. Cemetery to allocate new location (new interment right required)

(Plain english Statement completed and provided to the Authorised person by Funeral Director)

B. Family to select new location (new interment right required)

Family to contact Council and arrange a time to consider interment sites available)

C. Existing location at cemetery (existing interment right - minimum 10 years required to be remaining on Right)

Name of Right Holder/s: _____ Right Number _____

Location Details: _____ Expiry Date: _____

Current Address: _____

Suburb _____ State: _____ Post Code: _____ Date of Birth: _____

Existing interments at Site: YES NO Transfer of right required

Extension of right required YES NO Number if years to be extended _____

How many interments should the place of interment be prepared to accommodate? *(only applicable to grave sites)*

Instruction for Interment

Interment Depth ONE TWO

Lift and Deepen required YES NO

Temporary Crosses to be installed YES NO

Preferred Name for Cross _____

Authorised Person Details

Title _____ Given Names _____ Surname _____

Address _____

Suburb / Town _____ State _____ Post Code _____

Telephone: Home _____ Work: _____ Mobile _____

email _____

Relationship to the deceased (*spouse, child etc*) _____

I acknowledge that I have read and understand my rights and responsibilities and declare that I am the interment right holder or a person authorised to exercise the interment right in accordance with the conditions listed below.

Signature of Applicant _____ Date _____

Your rights and responsibilities:

New interment right

- If a new interment right is being requested in order to facilitate this burial, the Authorised Person will become the interment right holder and must be supplied with a Plain English Statement by the Funeral Director.
- In signing this Burial Authority, the Authorised Person acknowledges receipt of a Plain English Statement by the Funeral Director if a new interment right is required.
- An interment rights will only be granted to one interment right holder (ie, no interment right will be issued to more than one person)

Authority to exercise the interment right

- Only the interment right holder may exercise an interment right, provided that if the interment right holder is deceased the interment right may be exercised by the personal representative of the deceased interment right holder (by definition the Executor or Administrator of the Deceased Estate) in accordance with section 35 of the Burial and Cremation Act 2013.
- If there is no personal representative the interment right may be exercised in accordance with regulation 32 of the Burial and Cremation Regulations 2014 as follows:
 - by the spouse of domestic partner of the deceased interment right holder; or
 - if there is no surviving spouse or domestic partner – by the eldest living relative of the deceased interment right holder in the following descending order of priority:
 - a child;
 - a grandchild or great-grandchild;
 - a brother or sister;
 - a parent;
 - a grandparent;
 - an aunt or uncle;
 - a nephew or niece;
 - a cousin;
 - any other blood relative.

OFFICE USE ONLY

Interment Right allocated	Section _____	Row _____	Plot _____
Plain English Statement Issued	Yes / No		
Debtor Raised	Yes / No		
Website	Yes / No		