

Section 7 Search Form

FINANCIAL MANAGEMENT

DCSB 07 Form 71

Please complete this form in **BLOCK LETTERS**

Please ensure that this Application Form is completed entirely, and all payment is attached to avoid delays in processing your application.

- ☐ Rates Only Required (Section 187)
- ☐ Full Rates Search Required (Section 187 & Section 7)
- ☐ URGENT Full Rates Search Required (Section 187 & Section 7)

APPLICANT/S DETAILS

Company Name: _____

Postal Address: _____ Town/Suburb: _____

Post Code: _____ Phone Number: _____

E-mail: _____

As: Real Estate Agent ☐ Conveyancer ☐ Lawyer ☐ Other ☐

If other please state: _____

For the: Owner ☐ Prospective Purchaser ☐ Prospective Mortgage ☐ Other ☐

If other please state: _____

PROPERTY DETAILS

Owner Name: _____

Council Assessment Number: _____ Valuer General Number (if known): _____

House Number: _____ Street: _____ Town: _____

Electronic Version is the controlled version. Printed copies are considered uncontrolled.
Before using a printed copy, verify that it is the current version

Lot Number:_____ Section Number (Full/Part):_____ Plan Number:_____

Volume:_____ Folio:_____

I have attached the Certificate of Title with this application YES ☐ NO ☐

PAYMENT DETAILS

Please tick one: Invoice ☐ Phone Payment* ☐ Cheque Included ☐ Credit Card ☐

Credit Card Details

Card Number _____ Expiry _____ CVV _____

Timeframes – Legislatively Council has up to 8 working days to complete Rate & Property Searches. However, Council Customer Service Charter commits to a 5 working day turn around. On occasions property inspections by Council officers are required on a submission of a Property & Rate Search Request. This is especially pertinent on properties with any orders placed upon them or any properties that have identified swimming pools.

Urgent Searches – Urgent Property & Rate Searches are not a legislative requirement however priority is given to attending to the reports as efficiently and effectively as possible.

Certificate of Titles – A copy of a recent Certificate of Title (all pages) must be provided in order for the Property & Rate Search to be processed. This is to ensure correct property details, observe any registered Land Management Agreements and Encumbrances.

FEES

All Property & Rate Certificate Requests must be accompanied by the fixed fee.

As per Fees and Charges 2023/2024

Urgent Full Rate Search	\$80.50
Full Search	\$66.75
Rates Only Required	\$39.00
Property Only	\$27.75
Urgent Property only	\$41.50

Application Form – Please complete the Council Application Form with all the required details and submit to Council. Forms may be forwarded via Council email address dcstreaky@streakybay.sa.gov.au