

Application to Plant Tree(s) On Council Land (External Applicant)

DCSB 05 Form 25

Information

How a tree planting application is determined consideration will be given to:

- The location
- The proximity to other trees
- The tree species proposed
- Site soil considerations
- Overhead Powerlines

For more information regarding legal obligations can be found in the trees and the law booklet:

<https://lsc.sa.gov.au/resources/TreesandtheLawBooklet.pdf>

Applicant Details			
Applicant Name			
Postal Address			
Phone		Mobile	
Email			
Site Details			
Site Address			
Draw details of where the tree is to be located and/or attach a photo of the location:			

Tree Information (please provide common/botanic name of tree species if known)

The District Council of Streaky Bay has developed a preferred species list and this is available on Council's website, please ensure your species selection aligns itself with the preferred species list

Species			
Height		Canopy Width	
Reasons for Planting (tick all that apply)	<input type="checkbox"/> Replacement of existing tree <input type="checkbox"/> New Tree <input type="checkbox"/> Amenity <input type="checkbox"/> Shade <input type="checkbox"/> Other_____		
	Please attach arborist's report or any other documentation that will assist in assessing this application.		
Ongoing Care and Maintenance	Will you be seeking to undertake the ongoing care and maintenance? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Other Information			

Consent (applicant)

Name	
Signature	
Date	

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Assessment Process

Follow these guidance notes to complete a Tree Risk Assessment Form – Urban.

Tree Planting Site Assessment / Checklist

Planting Type & Requirements	Action	Recommendation
<u>Is there room for a new tree?</u> Yes <input type="checkbox"/> No <input type="checkbox"/>	If no, do not plant or provide approval to plant. If yes, continue to the next step.	If no, do not plant a tree internally. If no, do not approve a permit to plant.
<u>Are there any significant site soil issues?</u> Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, can soils be amended or improved to enable planting? If so, or if no issues exist, continue to the next step.	If planting internally, ensure soil amendment is appropriate and sufficient resources are available. If approving a permit application, condition proponent to amend soils prior to planting.
<u>Are there any overhead powerlines?</u> Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, is the species selected on the SA Power Networks approved list? If so, or if no issues exist, continue to the next step.	If no, contact with applicant will need to be made to amend proposed species. If approving a permit application, condition proponent to ensure compliance with SA Power Networks species list.
<u>Are there any CWMS / SA Water underground?</u> Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, has species selection checked if it is appropriate or restricted to be planted with the existence of sewerage or water infrastructure? If so, or if no issues exist, continue to the next step.	If no, check species and ensure root encroachment doesn't occur.
<u>Street tree</u> Standard verge <input type="checkbox"/> Wide verge <input type="checkbox"/> Narrow verge <input type="checkbox"/> Is overhead power present? <input type="checkbox"/> Is there an existing planting theme? <input type="checkbox"/>	<i>Select species from;</i> <ul style="list-style-type: none"> • Street tree species list • Street tree species list (larger sites) • Street tree species list (narrow sites) • Street tree planting list (species appropriate for use below power) If yes, select species to match	If planting internally, select species appropriate to the planting site. If approving a permit application, condition proponent to select species from the nominated species list. If proponent proposes their own species, ensure it is suitable for the planting location or condition selection of an alternate species (from the nominated species list).
<u>Park or reserve tree</u>	<i>Select species from;</i>	

Specimen tree <input type="checkbox"/> Footpath shade <input type="checkbox"/> Row planting <input type="checkbox"/> Screen <input type="checkbox"/> Is there an existing planting theme? <input type="checkbox"/>	<ul style="list-style-type: none"> Large sites planting list Footpath shade planting list Row planting species list Screen planting species list If yes, select species to match	If planting internally, select species appropriate to the planting site. If approving a permit application, condition proponent to select species from the nominated species list if approving a permit to plant. If proponent proposes their own species, ensure it is suitable for the planting location or condition selection of an alternate species from the nominated species list.
Other Considerations:		The assessment officer to list any other considerations in this section.

Location Risk Assessment

Risk Matrix

Likelihood (of damage)	Frequency (Use of Area)			
	Total Risk Rating Sum of Frequency Score and Likelihood Score	0 Occasional Use Large roadside verge away from roadway or reserve	1 Intermittent Use Cyclists, day parking or on street parking	2 Frequent Use Storage area, camping area or busy walkway
0 - Rare Impact would not result in damage	0	1	2	3
1 - Unlikely Not expected to damage, slight possibility	1	2	3	4
2 - Possible damage at some time	2	3	4	6
3 - Likely Strong possibility of damage	3	4	5	6
4 - Certain Very likely to cause damage	4	5	6	7

Total Risk Rating Action

A high number does not necessarily mean the tree must automatically be removed. Management techniques can be utilized to reduce the risk to an acceptable level.

Recommendation	Rating	Action To Be Taken
	0-1	Monitor for 12 months
	2-4	Remedial Pruning Required
	5-7	Consider Tree Removal

Assessment Recommendations

Assessment Area	Rating	Comments
Frequency Use Rating		

Assessment Area	Approved	Comments
Site Location		
Species Location		
No root encroachment potential		
Growth Obstructions		
Other		

Recommendation

Tree Planting Approved	Yes	No
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Comments:

Sign Off

Name	
Signature	
Date	

Internal Check List

Applicant notified in writing of outcome of application